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Monday 4<sup>th</sup> January 2021

Dear Parents and Carers

## **School Closure from Tuesday 5<sup>th</sup> January**

Following the government announcement this evening, all schools in England will be closing to staff and children with immediate effect. This means that from tomorrow (Tuesday 5<sup>th</sup> January), Uplands Manor Primary School will be closed until at least February half term.

## **Home Learning Provision and Expectation**

Following the announcement, all year groups will be asked to complete their learning at home. Please access the work on our website tomorrow at [Uplands Manor Primary School - Work for children not in school](http://Uplands Manor Primary School - Work for children not in school). Work will then be set on Google Classrooms from Wednesday 6<sup>th</sup> January in the same way as when year group bubbles have had to close. All children will receive a phone call from their teacher in the next couple of days to make sure that they can access the learning and to offer any support.

## **Contacting School**

If you have any queries, need passwords or to get in touch with your child's teacher, please email them using the following email addresses:

Nursery: [nursery@uplandsmanor.sandwell.sch.uk](mailto:nursery@uplandsmanor.sandwell.sch.uk)  
Reception: [eyfs@uplandsmanor.sandwell.sch.uk](mailto:eyfs@uplandsmanor.sandwell.sch.uk)  
Year 1: [year1@uplandsmanor.sandwell.sch.uk](mailto:year1@uplandsmanor.sandwell.sch.uk)  
Year 2: [year2@uplandsmanor.sandwell.sch.uk](mailto:year2@uplandsmanor.sandwell.sch.uk)  
Year 3: [year3@uplandsmanor.sandwell.sch.uk](mailto:year3@uplandsmanor.sandwell.sch.uk)  
Year 4: [year4@uplandsmanor.sandwell.sch.uk](mailto:year4@uplandsmanor.sandwell.sch.uk)  
Year 5: [year5@uplandsmanor.sandwell.sch.uk](mailto:year5@uplandsmanor.sandwell.sch.uk)  
Year 6: [year6@uplandsmanor.sandwell.sch.uk](mailto:year6@uplandsmanor.sandwell.sch.uk)  
SENCO: [senco@uplandsmanor.sandwell.sch.uk](mailto:senco@uplandsmanor.sandwell.sch.uk)

It is vitally important that children engage with their home learning so that they do not fall behind their peers and can continue to progress with their learning. Teachers will be on hand every day during school hours to provide support, encouragement and feedback.

## **Urgent Contact**

You will be able to contact the school about urgent matters by emailing the head teacher's email account at [headteacher@uplandsmanor.sandwell.sch.uk](mailto:headteacher@uplandsmanor.sandwell.sch.uk). We will respond to urgent emails as soon as possible.

### **Please don't phone school**

The school office and phone lines are only for the very small number of parents who still have children in school, as outlined below. All other parents must use the contact measures explained in this letter.

### **Key worker and Vulnerable Children Provision**

As we did during the first lockdown in March 2020, we will be providing onsite provision for certain children. Due to the late timing of tonight's announcement, this will have to be **from Wednesday 6<sup>th</sup> January** as there is no time to sort out provision in time for tomorrow. This is not ideal but unfortunately we have no other option. **This means you will have to keep your child at home tomorrow while our provision is set up.**

**Vulnerable children** – our pastoral team will be contacting parents of these children tomorrow to speak to you about accessing a school place during the lockdown. School Opening for specific groups of children identified by the government.

**Key Worker Children** - if you are a key worker the please follow the instructions below to request a school place during the lockdown.

### **KEY WORKERS – PLEASE READ**

Please click on this link to find out if you are considered to be a 'key worker' during the upcoming lockdown:

[Critical workers and vulnerable children who can access schools or educational settings - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/news/critical-workers-and-vulnerable-children-who-can-access-schools-or-educational-settings)

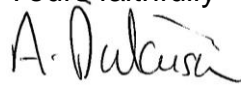
**If you are considered a key worker and cannot safely keep your child at home then please email school at [keyworkers@uplandsmanor.sandwell.sch.uk](mailto:keyworkers@uplandsmanor.sandwell.sch.uk) by 12pm tomorrow with the following information:**

- **Child's name and year group**
- **Key worker's name, job and employer details**
- **The days being requested for provision**

You will receive a response to your request as soon as possible and by the end of the school day tomorrow at the very latest. Please bear in mind we must try to keep pupil numbers in school to a minimum to help slow the spread of transmission in our community and to keep staff as well as families as safe as possible. Please therefore only request a place if it is needed.

Thank you for your ongoing support. Please continue to look after yourselves and your children. We will be thinking of you all in this very challenging time.

Yours faithfully



Mr A Dickinson  
Head Teacher